

Putnam County School District Pre-K Attendance Requirements:

- Children are expected to arrive at school on time each day and remain for the full time. If your child is arriving after 8:30am a written note or doctors note is required upon arrival.
- Repetitive tardiness and/or absences may result in dismissal from the program (more than 3 a month).
- Students arriving after 9:40 will be marked absent for the day.
- Parents must sign and return the monthly parental choice forms within 3 days of receiving it.
- Absent notes must include:
 1. Date of Note
 2. Full Name of Child
 3. Dates Absent
 4. Reason of Absence
 5. Signature of Parent or Guardian

If you have any questions please contact the PCSD Pre-K Office
386-312-4906.

Parents Signature _____

Date _____

